
Special Requirements for
Exports Shipments

For your guidance, hereafter listed country requirements and clauses to be mentioned on every issued Bill of Lading (BL). For a proper co-ordination it is essential to strictly follow these guidelines. Non-Adherence to these may cause additional costs of storage, handling and customs fines, which will have to be billed back to your company. - Cargomaster Group, Exports Department

FOR ALL DESTINATIONS

1.1 BL should not mention the declared value of the cargo. A declared value will automatically abolish the legal limitation of liability and is not covered by our Marine Liability Insurance Policy. If for documentary credit purposes it is inevitable, you should put the following clause: "Value ... for documentary credit purposes only, under reserve of all rights and without acceptance of liability whatsoever".

1.2 The number of packages or units in the Bill of Lading must always be accompanied by the clause "Shipper's Load And Count" or "S.L.A.C.".

1.3 Please note that, in general, for transshipment and inland destinations, customs clearance has to be effected at port of entry. Therefore, Bill of Lading has to be issued as follows:

- 1) Port of Discharge = Port of Entry
- 2) Place of Delivery = Final inland CFS Station
- 3) Destination Port Charges for Consignee's account
- 4) Clearance to be effected at Port of Entry prior to delivery

1.4 Following information/documentation is required for all our transshipment destinations:

- 1) Copy commercial invoice, packing-list, copy BL
- 2) Telephone, fax, address and name of person to contact at destination
- 3) Any corrections on documentation after vessel's departure are subject to extra charges.

NORTH AMERICA

USA

For all U.S.A. destinations

- 1) Cargo will go into general order 15 days after vessel's arrival!!!
- 2) U.S. customs will NOT accept pallet count.
- 3) Clauses 'SAID TO CONTAIN' or 'FAK' are not allowed.
- 4) Instead BL must read: Number of packages' shippers load stow and count.

Canada

Vancouver – Montreal – Toronto

- 1) Commercial invoice and/or packing-list is required prior to loading:
 - All kinds of foodstuffs
 - Personal effects & removal goods
 - Chemicals all kinds (Harmless & Hazardous)
- 2) Tel & fax numbers of Consignee are requested.
- 3) Customs do not accept pallet count. HBL must read the inner number of cartons.
- 4) General commodity groups are not acceptable, exact identification is needed.

CARIBBEAN

Direct: Santo Domingo & Rio Haina (Dominican Republic)

Consular Documents Required.

CENTRAL AMERICA

Costa Rica, Guatemala, Honduras, Nicaragua, Panama, San Salvador

BL should mention:

"All local charges are for Consignee's account"

- 1) Every BL must be rated, is needed before vessels arrival
- 2) Express BL's are not allowed!!!
- 3) Copy commercial invoice is needed before vessel's arrival.

MEXICO

For all destinations

- 1) "Destination devanning charges for account of Consignee."
- 2) "Cargo must be cleared at port of entry."

SOUTH AMERICA

Argentina

- 1) Express BL's are not allowed.
- 2) For all inland destinations via Buenos Aires, BL should mention: "Clearance to be made in port of entry, prior to delivery"

BRAZIL

General

- 1) All HBL must be rated in Euro. Rate must be shown as 1 total freight amount, prepaid or collect. In case of collect, please include our collection fee of 5% on ocean freight an ex-works min Euro 22.
- 2) POL HBL must be same as POL MBL
- 3) On each HBL:
 - CNPJ registration number of Consignee must be mentioned
 - NCM code of the goods must be mentioned.

House BL:

- 1) Port of loading on HBL has to be the same as on MBL, therefore pls first check to know correct POL
- 2) Every HBL must read:
 - "Eventual demurrage at destination will be for Consignee's account"
 - "LCL/LCL"

- 3) To antidate a BL is prohibited
- 4) Prepaid BL with disbursement is not allowed
- 5) Note that any alteration / correction of the HBL has to be done by issuing a correction letter which has to be dated before vessel's arrival at destination, and in case of alterations in freight amount, this correction has to be legalized by the Brazilian consulate at port of origin and a copy dated stamped and signed / legalized faxed upfront and the original has to be send via courier to our agent
- 6) Letter of correction is not accepted anymore after 30 days of vessel's arrival
- 7) A letter of correction should, whenever possible, be avoided as this also causes a delay of
- 8) 20 to 25 days in the release of cargo and, consequently, additional costs
- 9) Any failure of adhering to this and any consequent claims/ costs arising will be for the origins account
- 10) The BL has to be free of any alterations / corrections. Any extra charges / fines, imposed by customs due to an official entry of process or due to late receipt of correction advise will be debited to the origin
- 11) In case of shipments originating from other ports/countries of origin than the port of loading of consolidation container, a duly signed copy BL for the first leg showing clearly the freight charges from first port of loading to transshipment port is required
- 12) "Shipment to be released against BL" Is not allowed by Brazilian customs
- 13) BL may never be consigned to our agent.

Rio De Janeiro:

- 1) BL should mention: "Mercadoria Destinada ao tra multi-terminals".
- 2) IMO 2 can not enter the port.

Chile

General:

- 1) All HBL's must be rated in USD
- 2) BL should mention: "Clearance, unloading and release by customs and other destination charges are for Consignee's account."
- 3) Express BL's are not allowed
- 4) Any discrepancy on the weight, marks etc. is subject to a customs fine

Arica (+ all inland destinations via Arica):

- 1) BL should mention: "THC not included in the ocean

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freight and to be collected at destination"

- 2) Copy of commercial invoice and/or packing list is required
- 3) Full address of Consignee, phone, fax and contact name are needed
- 4) All HBL's must be rated!!!
- 5) Express BL's are not allowed!!!

Transshipment via Valparaiso

- 1) The following documents are required in the defined time frame:
 - Copy of commercial invoice
 - Full address of consignee, phone, fax and contact name
- 2) BL must read: Cargo in transshipment to ...

Colombia

BL should mention:

"Local port charges at destination for Consignee's account"

Express BL's are not allowed!!!

Zona Franca is not allowed.

Transshipments via Cartagena or Buenaventura

- 1) "Clearance must be effected in the port of entry
- 2) All customs charges, penalties and demurrage are for Consignee's account"

Ecuador

Guayaquil (+ all inland destinations via Guayaquil):

- 1) BL should mention:
 - "Clearance to be made in port of entry prior to delivery"
 - "Local charges at port of entry for Consignee's account"
 - "LCL/LCL"
- 2) All HBL's must be rated in USD
- 3) Phone & fax number of Consignee must be shown together with all details of Consignee on every BL
- 4) Port of loading must be Antwerp
- 5) Express BL's are not allowed!!! Original BL's always required
- 6) All Doc must be free of alterations / corrections.
- 7) RUC number of Consignee must be shown in HBL
- 8) POL HBL must be same as POL MBL.

Paraguay

Express BL's are not allowed!!!

Peru

Callao + all inland destinations via Callao:

- 1) BL should mention:
 - "Clearance to be made in port of entry, prior to delivery"
 - "Local charges at port of entry for Consignee's account"
- 2) Phone & fax number of Consignee must be shown together with all details of Consignee on every BL
- 3) Express BL's are not allowed!!!

Uruguay

Express BL's are not allowed!!!

Venezuela

La Guaira + all inland destinations via La Guaira:

- 1) BL should mention :
 - "Clearance to be made in port of entry, prior to delivery"
 - "Local charges at port of entry for Consignee's account"
- 2) Phone & fax number of Consignee must be shown together with all details of Consignee on every BL
- 3) Express BL's are not allowed!!!
- 4) All Doc must be free of any alterations / corrections.

MEDITERRANEAN

All Mediterranean Destinations

Bill of Lading should specify exact marks as physically marked on the packing, total packages and correct weights.

- 1) Description such as "Packages, Pieces, Colli, Parcels, Boxes, etc" are not allowed on any document relating to the shipment.
- 2) In case the cargo is packed on pallets, you have to mention correct total of packages loaded on the pallets with specification such as cartons, rolls, skids, crates, etc.
- 3) Any correction to be made after sailing of the vessel will be subject to correction charges.
- 4) Disbursement always to be mentioned in the Bill of Lading with specification e.g. Ex Work's charges.
- 5) Exact piece count as loaded should be mentioned on all documents: no discrepancies will be tolerated.

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Cyprus

For inland deliveries:

"Port charges for account of consignee".

Greece

All EEC origin cargo must be accompanied with a T2L, original commercial invoice and the VAT numbers of the shipper and Consignee clearly shown.

All Pkgs, cartons, pallets, etc must be marked with same markings mentioned on the HBLs and manifests.

Athens & Thessaloniki:

"Destination port-charges for Consignee's account"

Via Piraeus: Albania, Odessa, Skopje, Sofia

- 1) BL should mention "Cargo in transit from Piraeus to ..."
- 2) "Destination port-charges for Consignee's account"

Syria

Lattakia

- 1) HBL number for release of cargo must be shown in the OBL.
- 2) Transshipment: clearance to be effected at port of entry & destination port of charges collect.
- 3) Consignee's telephone, fax and name of contact person is required for each shipment
- 4) Description such as "Packages, pieces, colli, parcels, boxes, etc" are not allowed on any document relating to the shipment"
- 5) In case cargo packed on pallets you have to mention correct total of packages loaded on the pallets with specification such as cartons, rolls, skids, crates, etc.
- 6) Express BL prohibited!! Only original BL. Release without original BL through government agent shipco upon request.
- 7) No collect shipment allowed.

Turkey

- 1) BL should mention following clauses:
 - "Customs clearance to be effected at port of entry"
 - "Destination port charges collect"
 - "Transit clearance charges are for account of the consignee"
 - "All local charges at the discharging port and arrival are for Consignee's account"

- 2) Every single cargo must be manifested on real consignee's name
- 3) Every single manifested cargo's delivery document must be prepared on real consignee's name who will pay taxes and duties.
- 4) On the BL their name must be mentioned in practical.
- 5) Storage in bonded warehouse is allowed for a max. period of 6 months, possible extension of 3 months upon written request.
- 6) Bonded cargo to various points must include A.M. clauses on the BL, which must be notified on departure.
- 7) Any changes in manifest / BL after registration with customs to be updated by letter of correction established by shipper and legalized by chamber of commerce + Turkish consulate.
- 8) Exact piece count as loaded must be mentioned onto all documents.

C.I.S. via Istanbul (Azerbaijan – Georgia)

Documents required:

- 1) Copy commercial invoice
- 2) Original certificate of origin
- 3) Phone and fax of the consignee as well as name of person in charge, to be mentioned in HBL.
- 4) HBL must state in body "Goods in transit from ... (Port of loading) via Istanbul to ... (Name of final CFS station in C.I.S.)"

NORTH AFRICA

Algeria

Algiers:

- 1) Consignee's phone, fax and name of contact person is required for each shipment
- 2) Copy commercial invoice is required
- 3) Express BL's are not allowed!!!
- 4) Can not accept:
 - Personal effects
 - Collect shipment
 - IMCO

Egypt

Alexandria:

Weights and number of collis must be identical in HBL, BL and Manifest

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Port Said:

- 1) Weights and number of collis must be identical in HBL, BL and Manifest
- 2) Consignee 's name must be mentioned in body of BL

For Inlands:

BL should mention:

- 1) "Customs clearance to be effected at port of entry"
- 2) "Destination port charges for Consignee's account"

Mozambique – Zimbabwe

Destinations port charges collect

For on-carriages:

- 1) "Port of discharge . . . "
- 2) "Place of delivery CFS"

Copy commercial invoice

Customs clearance to be effected in port of entry

Contact details Consignee + phone number.

WEST AFRICA

General

In case the cargo is packed on pallets, correct total amount of packages loaded on the pallets with specification such as cartons, rolls, skids, crates, etc.

Benin

Cotonou:

Waiver

Ghana

Tema:

- 1) Collect is not possible
- 2) Express BL's are not allowed!!!
- 3) IDF number is required prior to loading
- 4) Voyage number on HBL – Stipulation 20' or 40'
- 5) Phone and fax Consignee

For Inlands:

- 1) Local charges for Consignee's account
- 2) Clearance to be effected at port of entry

Ivory Coast

Abidjan:

- 1) Collect not possible
- 2) Express BL not allowed!!!

For Inlands:

- 1) Local charges for Consignee's account

Nigeria

Lagos:

- 1) Collect not possible
- 2) Express BL not allowed!!!
- 3) Form M and CRI-number to be mentioned in BL

For Inlands:

Local charges for Consignee's account

Senegal

Dakar:

- 1) Collect not possible
- 2) Express BL not allowed
- 3) Disant Contenir (D.C.) instead of Said to Contain

Guinea

Conakry:

- 1) Collect not possible
- 2) Express BL not possible

Sierra Leone

Freetown:

- 1) Collect not possible
- 2) Express BL not possible

Togo

Lome:

Waiver

TRANSSHIPMENT:

- 1) Customs clearance to be affected at port of entry
- 2) All local charges for Consignee's account
- 3) No collect possible

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EAST AFRICA

Djibouti

Djibouti:

- 1) Collect not possible
- 2) Express BL not possible
- 3) Tel & fax of Consignee

Ethiopia

Addis Abeba:

- 1) BL should mention:
 - "Customs clearance to be effected at port of entry"
 - "Local charges / eventual demurrage charges for Consignee's account"
- 2) Collect not possible
- 3) Express BL not possible
- 4) Tel & fax of Consignee

Kenya

Mombassa:

- 1) Collect not possible
- 2) Express BL not possible
- 3) In case of Transshipment BL should mention:
 - "Customs clearance to be effected at port of entry"
 - "Local charges / eventual demurrage charges for Consignee's account"

Mauritius

Port louis:

In case of transshipment BL should mention:
"All local charges for Consignee's account"

Tanzania

Dar Es Salaam:

- 1) Collect not possible
- 2) Express BL not possible

Sudan

Port Sudan:

BL should mention:
"THC port of destination for Consignee's account"

CENTRAL AFRICA

Burundi, Rwanda, Uganda (Via Mombassa)

Commercial invoice is required

MIDDLE EAST & RED SEA

Bahrain, Iran, Iraq, Oman, Qatar, U.A.E.

BL should mention:

"Local port charges at destination for Consignee's account".

Kuwait

- 1) A legalized certificate of origin from the Kuwait embassy.
- 2) BL should mention:
"Local port charges at destination for Consignee's account".

Saudi Arabia

Damman:

- 1) BL should mention:
 - a) "Transport, stripping and THC for Consignee's account"

Jeddah:

- 1) BL should mention:
 - a) "Transport, stripping and THC for Consignee's account"

Yemen

BL should mention:

- 1) "Clearance to be effected at port of entry prior to final delivery"
- 2) "Destination port charges for Consignee's account"
- 3) "All local charges and customs formalities for Consignee's account"

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SUB INDIAN CONTINENT

All Inlands

- 1) BL should mention:
 - “Customs clearance to be effected at port of entry”
 - “Devanning charges, customs clearance, all costs arising from custom’s inspection, all eventual demurrage / rental charges, terminal handling & D.O. charges for Consignee’s account
- 2) On carriage time from port of entry to inland destinations is subject to railways / NLC schedule.
- 3) Marked numbers on packages of piece count, packing discrepancy, port customs will retain the cargo and Consignee’s name must be identical on HBL.
- 4) In case of any discrepancy, port customs will retain the cargo and reseal the container under port detention.

India

Madras

- 1) Place of delivery ICD is not allowed

FAR EAST

China (+ China via Hong Kong)

For all Transshipment Destinations:

- 1) Copy commercial invoice is required
- 2) Phone and fax of Consignee
- 3) Customs clearance to be effected at port of entry prior to delivery.

Seychelles

Mahe:

Express BL’s are not allowed!!!

Singapore

For All Transshipment Destinations:

- 1) Copy commercial invoice
- 2) Phone and fax of Consignee

Thailand

Bangkok:

- 1) Transshipment to Laos:
 - Commercial invoice in English
 - Phone and fax of Consignee
 - Cargo marked Transshipment ex Bangkok to Laos (Vientiane or Tanaleng)

AUSTRALIA

General

Packing declaration is mandatory

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